

Meeting Minutes

February 12, 2024



Certified Professional Guardianship and Conservatorship Board

Monday, February 12, 2024

Zoom Meeting

7:30a.m. – 9:00 a.m.

MEETING MINUTES

Members Present

Judge Robert Lewis, Chair
Judge Grant Blinn
Judge Cadine Ferguson-Brown¹
Commissioner Solomon Kim²
Dr. K. Penney Sanders
Dr. Anita Souza
Ms. Lynda Clark
Ms. Melanie Maxwell
Ms. Kristina Hammond
Ms. Camille Minogue
Mr. William Reeves
Mr. Dan Smerken
Ms. Susie Starrfield

Staff Present

Ms. Stacey Johnson
Ms. Kathy Bowman
Ms. Thai Kien
Ms. Kay King
Mr. Samar Malik
Ms. Maureen Roberts
Ms. Rhonda Scott
Ms. Sherri White

Members Absent

Guests – See last page

1. Meeting Called to Order

Judge Robert Lewis called the February 12, 2024 Certified Professional Guardianship and Conservatorship Board meeting to order at 7:30 a.m.

2. Welcome, Roll Call & Approval of Minutes

Judge Lewis welcomed all present.

Motion: It was moved and seconded to approve the January 8, 2024 minutes as written. Mr. Reeves abstained. The motion passed.

3. Executive Session (Closed to Public)

4. Reconvene (Open to Public)

5. Chair's Report

Judge Lewis reported that the Board's committees are continuing to do good work. Committee assignments are being adjusted to balance the number of experienced and new members on committees. New assignments will be effective March 1, 2024.

¹ Joined at 7:37 a.m.

² Joined at 7:43 a.m.

6. Grievance Report

Ms. Scott presented the January grievance report. The Board received eight (8) new grievances in January, 2024. There are a total of twenty-nine (29) unresolved grievances. Currently, there are two hundred fifty-one (251) active CPGCs.

7. Vote on Executive Session Discussion

On behalf of the Application Committee, Ms. Starrfield presented the following applications for Board action:

- Motion: It was moved and seconded to approve Brenna Fogerty's application for certification with transferable skills in financial. The motion passed.
- Motion: It was moved and seconded to conditionally approve Amanda Konchel's application for certification, conditioned on the successful completion of the UW program, with transferable skills in social services and financial. Ms. Clark abstained. The motion passed.

On behalf of the Standards of Practice Committee, Judge Blinn presented the following grievances for Board action.

- Motion: It was moved and seconded to forward grievance 2024-002 to the Superior Court as a complete grievance. The motion passed.
- Motion: It was moved and seconded to forward grievance 2024-003 to the Superior Court as a complete grievance. The motion passed.
- Motion: It was moved and seconded to forward grievance 2024-004 to the Superior Court as a complete grievance. The motion passed.
- Motion: It was moved and seconded to forward grievance 2024-005 to the Superior Court as a complete grievance. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2024-006 for lack of jurisdiction. The motion passed.
- Motion: It was moved and seconded to forward grievance 2024-007 to the Superior Court as a complete grievance. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2024-008 for lack of jurisdiction. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2023-059 following court review. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2023-067 following court review. The motion passed. Ms. Minogue abstained.
- Motion: It was moved and seconded to dismiss grievance 2023-020 following investigation. The motion passed.

8. Wrap Up/Adjourn

Judge Lewis reminded Board members that the April Board meeting will be held in-person at the SeaTac Office Center with Zoom hybrid option.

With no other business to discuss, Judge Lewis adjourned the February 12, 2024 CPGC Board meeting at 8.25 a.m. The next Board meeting will take place via Zoom on March 13, 2024 beginning at 7:30 a.m.

Recap of Motions:

MOTION SUMMARY		STATUS
Motion:	It was moved and seconded to approve the January 8, 2024 minutes. Mr. Reeves abstained.	Passed
Motion:	It was moved and seconded to approve Brenna Fogerty's application for certification	Passed
Motion:	It was moved and seconded to conditionally approve Amanda Konchel's application for certification. Ms. Clark abstained.	Passed
Motion:	It was moved and seconded to forward grievance 2024-002 to Superior Court as a complete grievance.	Passed
Motion:	It was moved and seconded to forward grievance 2024-003 to Superior Court as a complete grievance.	Passed
Motion:	It was moved and seconded to forward grievance 2024-004 to Superior Court as a complete grievance.	Passed
Motion:	It was moved and seconded to forward grievance 2024-005 to Superior Court as a complete grievance.	Passed
Motion:	It was moved and seconded to dismiss grievance 2024-006 for lack of jurisdiction.	Passed
Motion:	It was moved and seconded to forward grievance 2024-007 to Superior Court as a complete grievance.	Passed
Motion:	It was moved and seconded to dismiss grievance 2024-008 for lack of jurisdiction.	Passed
Motion:	It was moved and seconded to dismiss grievance 2023-059 following court review.	Passed
Motion:	It was moved and seconded to dismiss grievance 2023-067 following court review. Ms. Minogue abstained.	Passed
Motion:	It was moved and seconded to dismiss grievance 2023-020 following investigation.	Passed

Guests:

Stephen Manning, AAG
 Samantha Hellwig, AAG
 Puget Sound Guardians, Karen Newland
 Deborah Jameson

Chris Neil
 Sarah Tremblay
 Glenda Voller

Grievance Report

February, 2024

**Certified Professional Guardian and Conservator
Grievance Status
February 2024**

Board Actions on February 12th 2024	
New Grievances Received in February 2024:	4
Grievances Dismissed by Board (including matters resolved by CRC):	6
Grievances Forwarded to Superior Court:	5
Grievances Moved to Investigation:	0

Grievances (UGA)	2022	2023	2024
Total Grievances Received	75	69	12
Dismissed: No Jurisdiction, Insufficient Grievance	30	22	3
Forwarded to Superior Court	39	44	5
Dismissed Following Court Review	39	28	0
Dismissed Following Investigation	5	3	0
Open Pending CRC Review	0	0	0
Open Pending Investigation	1	2	0

Please note that the numbers reported in this section will not necessarily be equal to the total number of grievances received; this is due to the timing of when new grievances are received and in process of review by the Board.

Active CPGCs: 251

Grievances Pre-UGA

Pre-UGA Grievance Status	2021
Grievances Resolved this Month:	0
Total Grievances Requiring Investigation:	1

Resolution of Pre-UGA Grievances	2021
Total Grievances Received by Year	95
Dismissal No Jurisdiction	9
Dismissal No Actionable Conduct	70
Dismissal Insufficient Grievance	7
Dismissal Administrative	1
Advisory Letter	3
Termination – Administrative Decertification	4
Total 2021 Grievances Resolved:	94

Guardians, Conservators, or Agencies with Multiple Open Grievances

ID	Year Certified	2024	2023	Total OPEN
A	2012	1	2	3
B	2016	0	2	2
C	2017	2	1	3
D	2022	0	3	3
E	2007	0	3	3
				14

At the time of this report, fourteen (14) of the twenty-seven (27) unresolved grievances involve five (5) Certified Professional Guardians/Conservators or Agencies with two (2) or more grievances.